

**JUC Endowment and Memorial Gift Trust**  
**Application for Special Project Funding for Church Year \_\_\_\_\_**

- Project Title: **MUSIC MINISTRY INTERN, \_\_\_\_\_**
- Project contact person, e-mail and phone:
- Dollar amount requested: \$
- Name of JUC sponsoring organization (include point of contact, email and phone for person within sponsoring organization): **JEFFERSON UNITARIAN CHURCH MINISTRY TEAM**
- Detailed description of proposed project (not exceeding 2 pages). This should include:

A. Projective Objective—Describe what the project is intended to accomplish

**The JUC Ministry Team proposes a 12 month Music Ministry Intern, (August 15, 2017 – August 14, 2018)**

**A Music Ministry Intern learns practical, hands-on information on how a church music program runs. To this end, a Music Intern will gain experience in various aspects of church musical life. The Music Intern will spend 10 hours a week working at JUC.**

**Musicians receive little or no actual training in church music, and this program will be designed to introduce and prepare musicians for service in Unitarian Universalist churches and societies.**

**The Intern not only learns from the congregation, but also serves by completing needed duties for the Music Ministry programs of the church. This service will be particularly needed at Jefferson Unitarian Church during the 2017 – 2018 year, when the Minister of Music will be away for six months on sabbatical.**

B. Scope of Work—Describe the work to be done, specifically:

--Show a task description for the project—describe the work to be done in terms of specific tasks, describe who will do it, and provide a schedule for the tasks.

**Areas that the Intern will be involved in will be agreed upon by the Minister of Music and the Intern and may include:**

- 1. JUC Choir**
- 2. JUC Children's Music Program**
- 3. JUC Ringers**
- 4. Instrumental Music**
- 5. Hymn leading**
- 6. Staff Meetings**
- 7. Worship Services**

- 8. Accompanying
- 9. Music Scheduling and Coordinating
- 10. Video, Sound, and Light

C. Budget breakdown—how much money will go for salaries, travel, materials, overhead, etc. Describe any cost sharing for the project to come from other sources.

**TOTAL AMOUNT REQUESTED \$8400**

**STIPEND**

**\$600 / month            for 12 months            \$7200**  
*10 hours a week*

**UUMN (NOW AUUMM) CONFERENCE EXPENSES 2017 \$1200**

- \$400 Registration
- \$400 Transportation
- \$400 Lodging

•The intern’s attendance at this 2017 Unitarian Universalist Musicians Network conference gives them an immediate immersion into the UU music world and gives them training and background for their work at JUC. The conference is a valuable part of the intern experience.

Should the EMGT Directors wish to fund part, but not all of the proposal, the Minister of Music would welcome a conversation on how that might be accomplished.

- Describe plan/timeline for implementation: When will project start and be completed?

Upon receiving funding for a Music Ministry Intern for 2017-18, the Minister of Music will interview prospective candidates and select an Intern. It is expected that the Music Intern will be a musician who has indicated interest in serving in a Unitarian Universalist congregation, or an undergraduate or graduate music major at a local college or university, or a recent graduate. Because of university schedules, we would prefer to begin publicizing the position in early to mid-April. We understand that the EMGT’s award announcement schedule might not allow for publicity to begin this early.

If the position is funded, the Minister of Music will appoint an Advisory Group.

The Intern would begin service to JUC on August 15, 2017, and would determine (in conjunction with the Minister of Music) the scope of duties begin completing those throughout the year. The Advisory Group would meet with the Intern quarterly, and the Minister of Music would meet with the Intern frequently. At the conclusion of the

**year, the Intern would have had opportunities to interact with the Senior Minister and the Ministerial Staff, the Director of Music for Children and Youth, the Director of Religious Education, and other staff and lay leaders.**

- Define project benefit to JUC, UU denomination, and/or the larger community. This should include how project meets JUC strategic objectives, short-term benefits and lasting value. A brief evaluation plan would be useful, although not necessary.

**There is little training program for Unitarian Universalist musicians other than on-the-job in Unitarian Universalist churches and societies. By exposing an intern to a successful music ministry, JUC can expect that training a UU musician will benefit another congregation.**

**During the internship, and especially during the Minister of Music's sabbatical, JUC will receive the benefits of assistance of a learning musician. It is not expected that the intern will become a regular member of the JUC staff following the completion of the internship.**

**This project meets the strategic outcomes of Jefferson Unitarian Church in multiple ways:**

- provides professional training to a leader who can assist the congregation in "developing meaningful lives, drawing inspiration from" many sources.
- through promoting music participation and teaching music leaders to do so the internship "fosters meaningful connections," as so much of JUC's music is created by and benefits community
- by building on the unique gifts of a Music Ministry Intern, this project helps to "build authentic relationships with people across differences."

**By providing this needed experience for aspiring Unitarian Universalist musicians, Jefferson Unitarian Church will be contributing to the training and development of a Unitarian Universalist musician for our denomination.**

- Person or persons responsible for project oversight and reporting, and their contact information (if the same as the contact person listed above, please so state):
- Describe the responsible person's qualifications.

#### **MINISTER OF MUSIC, JEFFERSON UNITARIAN CHURCH**

- Evaluation and Selection Criteria:
  - Meets JUC Strategic Objectives ([www.jeffersonunitarian.org/Strategic-Planning](http://www.jeffersonunitarian.org/Strategic-Planning)) --Quality of proposal
  - Timeliness of proposal

- Cost effectiveness
- Likelihood of success
- Lasting value to JUC and/or the wider community
- Practicality
- Fulfills a need

- Please submit additional pages as necessary to address any of the items above.

**The EMGT has funded three Music Ministry Interns in the past through the unique Music Ministry Internship at JUC, found in no other Unitarian Universalist Congregation. Each of the former Interns now serves a Unitarian Universalist congregation:  
(NAMES OMMITTED FOR CONFIDENTIALITY)**

**As noted in the Endowment and Memorial Gift Trust Grant History, \_\_\_\_\_ donated mountain property to JUC, which provided funding for the \_\_\_\_\_ Intern and Scholarship Fund that supported several intern ministers. In 2004 the remaining assets of The \_\_\_\_\_ Fund were transferred to the EMGT. A portion of the current Trust funds, then, were envisioned to support training for UU professionals.**

**Please consider funding a Music Ministry Intern at Jefferson Unitarian Church for 2017 – 2018. Thank you.**